

# **EU COMMUNITY STABILISATION PROGRAMME IV (EU-CSP IV)**

# DECLARATION BY THE PROGRAMME BENEFICIARIES FOR EU – COMMUNITY STABILIZATION PROGRAMME PHASE IV (EU-CSP IV) PROJECT

This Declaration (the "Declaration") is entered into between the International Organization for Migration ("IOM") of Str. Lidhja e Pejes, Pristina, and Municipality of Prizren (the Beneficiary"), represented by Mayor Mr. Shaqir Totaj with address: Prizren Municipality. For the purposes of this Declaration IOM shall be referred to as the "IOM/EU-CSP IV".

The EU-CSP IV programme is dedicated to contribute reducing poverty, improving livelihoods, and increasing employment opportunities in 38 municipalities of Kosovo. This is done through the provision of financial and technical assistance to members of these communities to foster the establishment of micro enterprises and community improvement initiatives

The Beneficiary's Project Proposal to the EU-CSP IV for establishing the "enterprise" has been approved by the Project Approval Committee (PAC) and forms an integral part of this Declaration, on the basis of the Beneficiary's Details under Section I of this Declaration, the Beneficiary's Obligations under Section 2 of this Declaration and the detailed listing of investment and equipment under Section 3.1.

#### I. Beneficiary's Details

I.I. Project title:	Primary School Science Cabinet
I.2. Beneficiary's Name and Telephone:	Mr. Shaqir Totaj, municipality mayor  Mr. Islam Elshani, municipality representative  +383 44 279 003
I.3. Project Code:	PZ-502-CO
I.4. Project Location:	Village Pirane/Pirana, Prizren municipality
1.5. Business Name:	Primary School "2 Deshmoret"
1.6. Business registration No.:	N/A
I.7. Total Budget:	11,996.50 €
I.8. EU-CSP IV contribution :	10,000.00 €
1.9. Beneficiary's direct contribution:	1,996.50 €
2.0. Beneficiary In kind contribution:	N/A
2.1. No. of new staff:	N/A

#### 2. Obligations of the Beneficiary

- 2.1. Prior to receiving assistance from IOM/EU-CSP IV and/or during the implementation of approved project proposal, the beneficiary is obliged to attend the entrepreneurship skills training as arranged by EU-CSP IV.
- 2.2. The beneficiary is obliged to use the contribution and equipment provided by the IOM through EU-CSP IV programme for the exclusive purpose of the enterprise stated in the Project Proposal approved by the EU-CSP IV Project Approval Committee.
- 2.3. The beneficiary is obliged to provide proof of employment of 0 (zero staff) **new staff** as described in Beneficiary Details through submitting to IOM a copy of employment contracts with each of new employees for a minimum 12 months in accordance with local labour laws.
- 2.4. The beneficiary is not permitted to sell, rent, lease, dispose, or transfer the equipment provided by the IOM/EU-CSP IV programme within 10 years from the date of delivery record of the equipment signed by the Beneficiary (the "date of delivery)".
- 2.5. The beneficiary is obliged to provide an in-kind contribution in a total value of 0 **EURO** (zero euro) as it is indicated in the approved Project Proposal. This action should take place within the first six months from the date of delivery.
- 2.6. The beneficiary is not allowed to move the equipment from the agreed project location within 10 years from the date of delivery without prior written confirmation of IOM/ EU-CSP IV staff.
- 2.7. The beneficiary will be solely responsible for the proper usage, care, maintenance, and storage of the equipment made available by the IOM/ EU-CSP IV programme.
- 2.8. The beneficiary shall be solely responsible for and hold IOM harmless from any damage or consequence arising from or related to the use of the equipment, including any damage or injury to the beneficiary or the staff caused by the use of equipment. This obligation shall survive the termination or expiry of this Declaration.
- 2.9. The beneficiary is obliged to inform in advance the IOM/EU-CSP IV programme of any changes in the plan of execution of the project due to internal or external circumstances and to make available any financial records or information to the IOM/EU-CSP IV programme personnel as requested.
  - 2.9a. The beneficiary is obliged to make the suitable renovations to the business location in accordance with the approved project proposal in order to have a suitable location for the equipment provided for the correct functioning of the business. The beneficiary is obliged to ensure the secured and sealed premise for placing the equipment within 10 days of the signature of this Declaration and to report to IOM once this obligation is completed.
  - 2.9b. The beneficiary shall coordinate with IOM/EU CSP V programme for transferring 1,996.50 EURO ( one thousand nine hundred ninety six euros and fifty cent) to the IOM Bank account prior to project implementation. The proof of transfer shall be sent to the IOM accordingly. These funds are the beneficiary's contribution to the specific project and are to be used only for the purchasing of the requested equipment. These funds shall not be disbursed from IOM's bank account to contractor/service provider before the goods receipt is confirmed by the beneficiary.

Name:

Raiffeisen Bank Kosovo

Account number:

1501001000419617

Recipient name:

IOM

Swift code:

RBKORS22

2.10 The Beneficiary shall be solely and fully accountable for ANY claim for losses, liabilities, injuries, or damages arising out of or in connection with acts or omission of acts related to the project or this Declaration including but not limited to any accident or injury of the Beneficiary or any project staff, employee or person working for the Project, or for any injury to any person or damages or loss of properties arising from the project or any act or omission of the Beneficiary or any project staff, employee or person working for the Project.





#### 2.11 The Beneficiary shall:

- (a) Take all appropriate measures to prohibit and prevent actual, attempted, and threatened sexual exploitation and abuse (SEA) by any person working for the Project ("other personnel"). For the purpose of this declaration, SEA shall include:
  - Exchanging any money, goods, services, preferential treatment, job opportunities or other advantages for sexual favours or activities, including humiliating or degrading treatment of a sexual nature; abusing a position of vulnerability, differential power or trust for sexual purposes, and physical intrusion of a sexual nature whether by force or under unequal or coercive conditions.
  - 2. Engaging in sexual activity with a person under the age of 18 ("child"), except if the child is legally married to the concerned employee or other personnel and is over the age of majority or consent both in the child's country of citizenship and in the country of citizenship of the concerned employee or other personnel.
- (b) Strongly discourage any person working for the Project and other personnel having sexual relationships with IOM beneficiaries.
- (c) Report timely to IOM any allegations or suspicions of SEA, and investigate and take appropriate corrective measures, including imposing disciplinary measures on the person who has committed SEA.
- (d) Not him/herself engage in SEA or have sexual relationship with IOM beneficiaries.
- (e) Adhere to above commitments at all times. Failure to comply with (a)-(d) shall constitute grounds for immediate cessation of assistance by IOM who may bring the matter to the attention of appropriate national authorities.

## 3. Obligations of IOM/ EU-CSP IV

3.1. The IOM/EU-CSP IV will, upon agreement with the beneficiary and the beneficiary's acceptance, provide to the beneficiary the equipment listed below in accordance with approved Project proposal

Nr.	Item	Item description	Unit	Quantity	Value in €
1.93	Laboratory table	Laboratory table for students for experiments  The table top is produced is produced with dimensions of 180x70x7 cm and covered with HPL laminate on 30 mm particle board  The long edges of the table are post-	Each	8	1520.0
		flourized and the short edges are covered with PVC  The table carrier part is made of 30x20x1.5 mm profile., the side legs are bent from 0.90 mm DKP sheet metal in a suitable profile and mounted on 50x30x30x1.5 mm profile legs.	Ę.a.		
	2	<ul> <li>Specially produced shoes that can be balanced are placed under the table legs to allow adjustment according to the floor</li> <li>Metal part are painted with electrostatic powder paint in two colours</li> </ul>			





2	Childrent Experiment	Student Experiment Unit	Each	8	1744.00
2.	Student Experiment	The physics student unit is manufactured in			
	Unit	the most appropriate way in terms of			
		technical and aesthetic aspects and is			
		mounted on the table.			
		The student unit has a 220V socket, 80W 5A			
		The student unit has a 220V socket, 60VV 5A	1000		
	7 - 1 1 2 - 1	low voltage power supply (1.5-3- 6-12 V AC	\$ .		
	of a disease of the	and DC outputs), 0-30 V, 0-250 V voltmeter			
	and the same of the same of	and 0-5A ammeter.	7.54		
	14 14 17 1	Measuring instruments are analog and have	E		
		2.5 Class sensitivity.	- 1		694.00
3.	Desks for teachers with	Teacher's laboratory table for experiments	Each	1	074.00
	control panel	The teacher's experiment table	3.3		2 1 2 2
13.		dimensions are at least 75 cm on the energy	100		y
		and control panel side, at least 65 cm on the	200000		
		sink side, 155cm in length, polyester-based			
		gelcoat coated, with a flat surface resistant to	4.77	700 400	The second second
1000		acids and bases for a long time,		100	
		The teacher's sink has the same			
	Land to the state of the	features as the table top and is designed to	36		
	Annual Control of the Control	be moulded into the table top.	* 75-4		111111111111111111111111111111111111111
		The sink is manufactured as 25 cm	2		K 1 579 . 1
0		long and 18 cm wide.		Pre-	
		It is a metal console and provides	116-561	Percel A	
		completed integrity	100000	1 - 22 - 1	4
		<ul> <li>Metal parts are painted with</li> </ul>		5	
		electrostatic powder paint			
		The teacher energy unit and control	1. 10.00	38.50	· 一种一种工作的
11		panel will be inside the desk shelf and water	and the second	200	Landa Artist
		and gas outlets of the students unit have been			
		designed and manufactured in a way that	5 x 1/2	7.	THE STATE OF
		allows full on and off control with single			
		command in the electronic system		1 1	
		In addition, the shelved of the student			
	4.1	unit connected to the system are locked and			
		secured with and ignition key system			
		There is a 220V socket, low voltage			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		• There is a 220V socker, low voltage			
		power supply 80W 5A (power supply outputs		1	
	100	1.5-3-6-12 V DC and 1.5-3-6-12V AC),			
		voltmeters 0-30V, 0-250 V			
		<ul> <li>Measuring instruments have 2.5 class</li> </ul>			
		sensitivity			
		<ul> <li>The water and gas outlets on the</li> </ul>	1 - 3 -		
		teacher's desk are mounted in the	1		
		most appropriate place on the table top in			
		terms of technical and aesthetic aspects		- 2	
-	. Teacher's chair	Teacher's chair	Each	1	99.00
4	. Teacher's chair	The seat and backrest are made of molded			
		sponge. It has a shock absorption system for			
		adjustable seat height and backrest and can			
		rotate 360 degrees.			







5.	Student's chair	Student's chair	Each	24	816.00
		<ul> <li>It is manufactured in a way that allows 360 degree rotation and height adjustment</li> <li>The foot part is made of durable hard plastic, and the upholstery and foot connection are produced using fasteners with hammer nuts</li> <li>The sponge seat part is covered with upholstery fabric</li> </ul>			
6.	Bunsen flamethrow er supply	Burner It is designed to be connected to the gas fitting in the teacher or student unit and is used as a heat source in experiments. The	Each	1	25.00
		lower body is made of casting or sheet metal.	e 2		
7.	Material Cabinet (Wooden)	Cabinet The storage cabinet is produced in dimensions of 180x90x4cm. The material cabinet is manufactured from wood, its upper two doors have glass and two	Each	4	780.00
		shelves, and its lower two doors are closed and it has one shelf. All covers have locks and are coloured in red.	- F		o h Section
8.	MATHEMAT ICS (17 items, 17 pieces)	Mathematic set include:  Wooden triangle 30!2, 60!2 piece I  Wooden triangle 45!2 piece I  Wooden ruler 100 cm piece I  Wooden protractor piece I  Wooden compass with vacuum piece I  Wooden geometric body 1/7 piece I	Set	1 3	368.50
		<ul> <li>Geometric body with unfolded leaves</li> <li>1/8 piece I</li> <li>Wire geometric body 1/6 piece I</li> <li>Multibase units, tens, hundreds, thousands</li> </ul>			
		<ul> <li>piece I</li> <li>Multifunctional cube 2 cm 1/100 piece</li> <li>Mathematical fractions 1/2, 1/3, 1/4,</li> </ul>			
		<ul> <li>1/5,</li> <li>1/6, with magnet piece I</li> <li>Magnetic numbers piece I</li> <li>Magnetic letters piece I</li> <li>Tangram piece I</li> <li>Plastic scales with two containers piece I</li> </ul>			
		<ul> <li>Set of logic diagrams piece I</li> <li>Plastic rods with connection option piece I</li> </ul>	2 7		



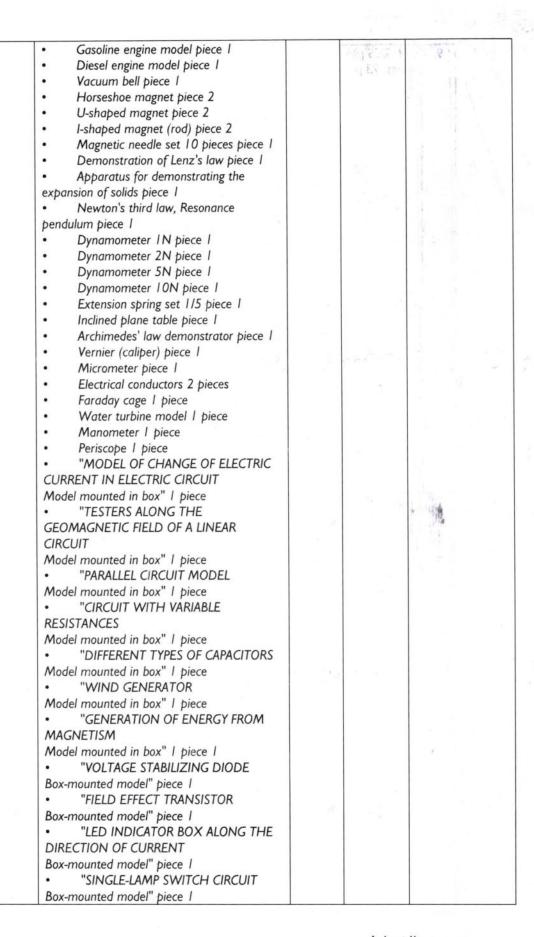


9. PHYSICS (86 Physics set include: Set 2013.50 items, 93 pieces) Set of optical glasses piece I Set of mirrors (Concave mirror, Convex mirror, Semi-circular mirror, Triangular prism) piece I Magnifier F75mm piece 1 Magnifier F90mm biece 1 Protective glasses piece 2 Ammeter piece I Voltmeter piece 1 Galvanometer piece 1 Multimeter piece 1 Apparatus for the action of magnetic force on a current-carrying conductor - Square piece 1 Apparatus for the action of magnetic force on a current-carrying conductor -Circular biece 1 Horseshoe-shaped electromagnet -Model piece I Primary and secondary coil demonstrator - Model piece I Magnetic and electric field experiment - Model piece I Sliding rheostat Model piece 1 Resistance law demonstrator piece 1 Resistance box piece 1 Resistance box mounted on a cassette piece 1 Left and right hand rule I piece Electric machine demonstrator I piece ACIDC hand generator - Model I piece Centrifugal pump - Model I piece Electric bell model - Model I piece Demonstration of the working principle of a three-phase generator I piece Electroscope with metal foil I piece Electroscope with pointer (hand) I biece Electrostatic pendulum I piece Glass rod 2 piece Ebonite rod 2 piece Wimshurst machine I piece Small bulb sockets I piece Single-blade cassette switch | piece Double-blade cassette switch I piece Double-blade cassette switch I piece Small bulbs I piece Solar charging machine I piece 440Hz acoustic fork I piece Newton's First Law (Law Inertia) piece Pascal's metal ball piece 1













		"SERIES CIRCUIT BOARD FROM THE LEFT SIDE Box-mounted model" piece I "SERIES CIRCUIT BOARD FROM THE RIGHT SIDE Box-mounted model" piece I "SERIES AND PARALLEL CIRCUIT BOARD Box-mounted model" piece I "TWO-SWITCH CIRCUIT BOARD Box-mounted model" piece I "RESISTOR CIRCUIT BOARD ADJUSTABLE Box-mounted model" piece I "BRIDGE CIRCUIT RESISTOR Box-mounted model" piece I "VARIOUS TYPES OF RESISTORS Box-mounted model" piece I "RESISTOR CIRCUIT Box-mounted model" piece I			
		"POTENTIOMETERS Box-mounted model" piece I     "SOLAR CELL Box-mounted model" piece I     "PNP TRANSISTOR Box-mounted model" piece I     "NPN TRANSISTOR Box-mounted model" piece I     "NPN TRANSISTOR Box-mounted model" piece I		a a	
10.	CHEMISTRY (145 items, 286 pieces)	Chemistry set include:  Experimental object of conductivity of materials piece I  Laboratory scale piece I  Laboratory scale for beakers piece I  Safety glasses piece 4  Safety glass piece 4  Double clamp for burettes piece I  Cork punch piece I  Metal ring with clamp piece I  MOHR clamp (Elastic clamp for rubber tubes) piece I  Metal tweezers piece 4  Crushing clamp - holder piece I  Metal spatula piece 2  Plastic spatula piece 2  Plastic spatula piece 1  Alcohol lamp with wick piece I  Metal stand" (Base, Rod, Metal ring, Test tube clamp)" piece I	Set		1579.00





		<ul> <li>I 25ml dropper bottle with rubber cap</li> <li>I piece</li> <li>7-8/90mm straight tube dropper with rubber cap I piece</li> <li>60° - 90mm glass funnel 2 piece</li> <li>I 25ml separating funnel I piece</li> <li>250ml separating funnel I piece</li> <li>5ml measuring cup 2 piece</li> <li>I 0ml measuring cup 2 piece</li> <li>25ml measuring cup 2 piece</li> </ul>			
		<ul> <li>50ml measuring cup 2 piece</li> <li>100ml measuring cup 2 piece</li> <li>250ml measuring cup 2 piece</li> <li>500ml measuring cup 2 piece</li> <li>5ml normal container 2 piece</li> <li>10ml normal container 1 piece 2</li> <li>Normal container 25ml pcs 2</li> <li>Normal container 50ml pcs 2</li> <li>Normal container 1 00ml pcs 2</li> </ul>	er e	8	
		<ul> <li>Normal container 200ml pcs 2</li> <li>Normal container 250ml pcs 2</li> <li>Normal container 500ml pcs 2</li> <li>Graduated pipettes 0.1ml pcs 1</li> <li>Graduated pipettes 0.2ml pcs 1</li> <li>Graduated pipettes 0.25ml pcs 1</li> <li>Graduated pipettes 0.5ml pcs 1</li> <li>Graduated pipettes 1ml pcs 1</li> <li>Graduated pipettes 2ml pcs 1</li> <li>Graduated pipettes 5ml pcs 1</li> </ul>			
11.	BIOLOGY	Graduated pipettes   Oml pcs   SHEILBAH burette   Oml pcs   Glass rod pcs 2 Glass funnels with different diameters pcs 2 Test tube no.   pcs   Test tube no. 2 pieces   Test tube brush no. 3 pieces   Biology set include:	Set	÷	2058.00
	(89 articles, 89 pieces)	<ul> <li>Human Skeletal System 170cm piece</li> <li>Human Adult Skull System piece I</li> <li>Human Adult Arm with Blood Vessels piece I</li> <li>Human Adult Leg with Blood Vessels piece I</li> <li>Male Pelvis piece I</li> <li>Female Pelvis piece I</li> <li>Human Spinal Axis, Pelvis and Skull piece I</li> <li>Human Knee Joint piece I</li> </ul>			
		<ul> <li>Human Torso 85cm piece I</li> <li>Hypertension Model 8 parts piece I</li> <li>Teeth Model with Tongue piece I</li> <li>Human Molar Tooth piece I</li> </ul>			

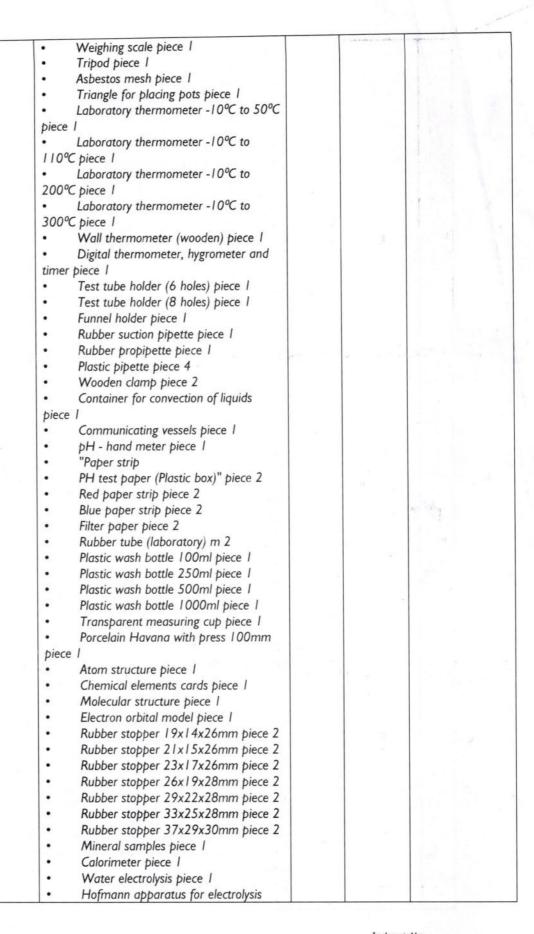








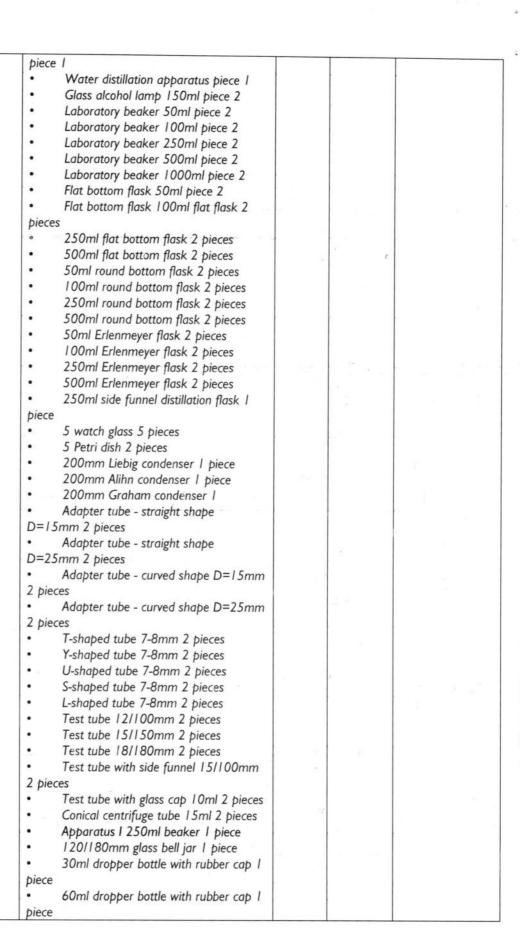












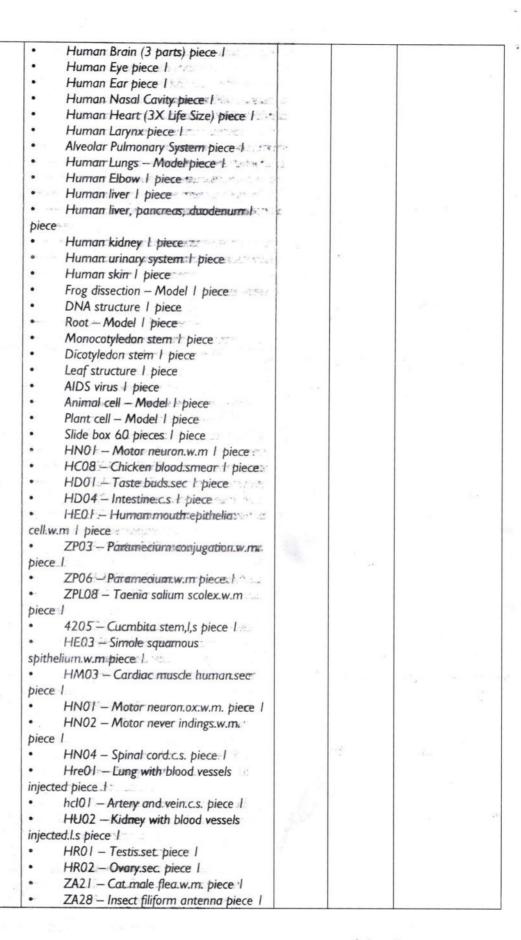


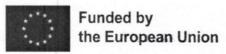


		125ml dropper bottle with rubber cap			
		1 piece			
		7-8/90mm straight tube dropper with			
		rubber cap   piece			
		• 60° - 90mm glass funnel 2 piece		1	
		125ml separating funnel 1 piece			
		250ml separating funnel 1 piece			
		5ml measuring cup 2 piece     10			
		10ml measuring cup 2 piece			
		25ml measuring cup 2 piece			
		50ml measuring cup 2 piece		18	
l i		100ml measuring cup 2 piece			
		250ml measuring cup 2 piece			19
		500ml measuring cup 2 piece			
		5ml normal container 2 piece			
		10ml normal container 1 piece 2			
		Normal container 25ml pcs 2			
	*	Normal container 50ml pcs 2			
		Normal container 100ml pcs 2			
		Normal container 200ml pcs 2			
		Normal container 250ml pcs 2		-	
	3.	Normal container 500ml pcs 2		22	
		Graduated pipettes 0.1 ml pcs 1			17 1
		Graduated pipettes 0.2ml pcs 1			*
		Graduated pipettes 0.25ml pcs 1			0.11
		Graduated pipettes 0.5ml pcs 1			
		Graduated pipettes I ml pcs I			
		Graduated pipettes 2ml pcs 1		30	Top 1
	(1)	Graduated pipettes 2ml pcs 1     Graduated pipettes 5ml pcs 1		100	1.0
		Graduated pipettes 10ml pcs 1			
		SHEILBAH burette 10ml pcs 1			
		• Glass rod pcs 2			
		[1] [2] [2] [2] [3] [3] [4] [4] [4] [4] [4] [4] [4] [4] [4] [4			
		Glass funnels with different diameters			
		pcs 2			
		Test tube no. 1 pcs 1			
		Test tube no. 2 pieces 1			
		Test tube brush no. 3 pieces 1	-	1 ,	2050.00
11.	BIOLOGY	Biology set include:	Set	1	2058.00
	(89 articles,	Human Skeletal System 170cm piece			
	89 pieces)				
		Human Adult Skull System piece 1			
		<ul> <li>Human Adult Arm with Blood Vessels</li> </ul>			
		piece I			
	18 9	<ul> <li>Human Adult Leg with Blood Vessels</li> </ul>			1 (6)
		piece I			
		Male Pelvis piece 1			
		Female Pelvis piece 1	1		100
		<ul> <li>Human Spinal Axis, Pelvis and Skull</li> </ul>			
	9	piece I	1	1	
		Human Knee Joint piece 1			
		Human Torso 85cm piece I			
	**	Hypertension Model 8 parts piece 1	1		2 5
		Teeth Model with Tongue piece I			
		Human Molar Tooth piece I			
		Trumum Moidi Toodii piece i			



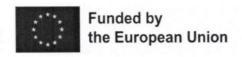








		<u> </u>				
		<ul> <li>ZA42 – Insect digging leg.w.m. piece I</li> </ul>				V
		<ul> <li>ZA43 – Insect graping leg.w.m. piece 1</li> </ul>				8
		<ul> <li>ZC02 – Hydra.l.s. piece 1</li> </ul>				
		ZC04 – Hydra with spermary.c.s. piece		-		
		1				
		ZC06 – Hydra with bud.w.m. piece 1				
		<ul> <li>ZN03 – Ascaris.s. piece 1</li> </ul>				
		• Z005 – Grasshopper testis set. Piece 1				
		ZP01 – Ameoba proteus.w.m. piece 1				
		BA04 – Spirogyra.w.m. piece 1		1 1 1		
		BB03 — Penicillium.w.m. piece 1				
		BB05 — Mushroom.sec. piece 1		-		
		BB06 – Rhizopus.w.m. piece 1		6 London		
		BF08 – Capsella older embryo,sec.	-	1 - No. 20 - 20		
		piece I				
		BF11 – Pear.se.showing stone cell piece		3		
		1		14		
		BG0 I — Pine leaf piece I				
		BL02 – Onion leaf epidermis.w.m.				
		piece !				
		BL09 – Broad bean leaf lower				
		epidermis.w.m. piece l				
		BL10 – Commelina communis leaf				
		epedermiss.w.m piece l				
		BM03 – Moss protonema and bud				
		piece I				
		BM08 – Fern leaf.c.s. piece 1				
		BM09 – Fern prothallus.w.m piece 1				
		BM10 – Fern Prothallus yong				
		sporophyte piece I				
		BR0 I – Corn root type piece I				
		BR03 – Broad bean Root.c.s. piece 1		2.7		
		BS05 – Three year tillian stem.c.s.		1, 1		
		piece I				
		BS02 – Corn steam.c.s. piece 1				
		BS10 – Alfalfa steam.c.s. 1 piece				
		BS11 – Top bud.l.s 1 piece				
		Microscope:   piece     "Binocular Microscope				
		"Binocular Microscope  The state of the				
		Eyepiece: WF10X, WF 16X,		3 9 7		
		• Objectives: 4x, 10x, 40xs, 100xs,		1 - 1	85 50	
		Halogen lamp 6V/20W"   piece			-	
		Objective glass 1 piece				
		Cover glass   piece				
12.	GEOGRAPHY	Telescope piece 1,	Set	.1		299.50
	(8 articles, 8 pieces)	LIGHTING GLOBE Physics and Politics piece				
	, ,	1,				
		Rotation of the Earth around the Solar System				
	-3	piece I,			3	
		Transparent Globe with Stars piece 1,				
		Handheld Wind Gauge piece 1,				
		Rain Gauge piece 1,		I		
				1	1	
		Volcano Model - Model piece 1,				





TOTAL AMMOUNT APPROVED:	11,996.50
IOM/ EU-CSP IV CONTRIBUTION:	10,000.00
BENEFICIARY CONTRIBUTION:	1,996.50

By such delivery IOM relinquishes all legal rights, title and interest in the items listed in the table above to the Beneficiary.

- 3.2. The IOM/EU-CSP IV may, as it may deem appropriate at its sole discretion, conduct regular monitoring visits to the project site anytime during the **IO years** period to ensure the accomplishment of the enterprise's objectives, activities and its timely completion within the deadline.
- 3.3. The transfer of title is without reservation or restriction, provided that the equipment listed above be always used in line with the terms and conditions of the present Declaration. Should any of the items listed above be used for any other purpose, IOM shall have the right to reclaim the item at any time. The IOM reserves the right to reclaim any equipment or material assistance that is made available to the beneficiary in the event that it is used in any way that contravenes to the terms of this Declaration. In such event the Beneficiary shall return the equipment within one week from the date of IOM's written notice and will be fully responsible for all transportation costs, unless otherwise agreed in writing by IOM.
- 3.4. The IOM may terminate this Declaration at any time by giving written notice to the beneficiary. In the event of termination, the beneficiary shall return the equipment within one week from the date of IOM's written notice and will be fully responsible for all transportation costs, unless otherwise agreed in writing by IOM.

### 4. Processing of personal data

- 4.1. IOM processes personal data in accordance with its Data Protection Principles, available.
- 4.2 In order to participate in the Programme, the Beneficiary consents IOM and any authorized person or entity acting on behalf of IOM to the processing of his/her personal data, including name, surname, address and place of residence in accordance with IOM Data Protection Principles, as follows:
  - (a) The Beneficiary acknowledges that he/she has been informed that the specified purpose(s) for which her/his personal data is processed is to take part in the EU Community Stabilisation Programme IV and for IOM to provide the Beneficiary funds for his/her Project Proposal under the EU Community Stabilisation Programme IV (EU-CSP IV). IOM may use or otherwise process Beneficiary's personal data for internal administration purposes, which include compliance with any obligations and internal procedures IOM may have, audits or investigations. Beneficiaries aggregate data may be used to report, monitor, and evaluate IOM's projects and programmes and for research purposes.

In addition, upon the Beneficiary Consent, IOM may further process her/him personal data, as follows:

SPECIFIED PURPOSE	CON	ISENT
	YES	NO
To promote the work of IOM and its donors, and the efforts related to the assistance given to displaced persons and returnees, through public/social media.	Х	

(b) The Beneficiary understands that his/her personal data will be accessed by IOM personnel who need to carry out tasks relating to the purpose(s) mentioned above on a need-to-know basis. Externally,





Beneficiary's personal data may also be shared with persons or entities that provide assistance, services and/or advice to IOM in accounting, audit, administrative, information technology, legal, financial and other matters relating to the purposes mentioned above

Additionally, upon the Beneficiary consent, IOM may further disclose his/her personal data to third parties as follows:

TYPES OF PERSONAL	NAME OF	SPECIFIED PURPOSE OF	CONSENT
DATA	THIRD PARTY	TRANSFER	YES NO
Shaqir Totaj Municipality of Prizren	EU CSP IV and the EU Office in Kosovo	1	X

- (c) The Beneficiary acknowledges that he/she has been informed that IOM takes all reasonable and necessary precautions to preserve the confidentiality of his/her personal data and that IOM implements adequate safeguards to protect his/her personal data.
- (d) The Beneficiary understands that the personal data will be kept by IOM for as long as it is necessary to achieve the specified purposes above-mentioned and then the personal data will be deleted or anonymized. However, IOM may keep Beneficiary's personal data archived for the purposes of keeping historical records, complying with donor requirements, auditing, and/or fulfilling IOM's mandate. IOM may also continue to process non-identifiable data for statistical and research purposes, i.e. generate statistics for internal and external use with anonymized data.
- (e) The Beneficiary understands that he/she may request IOM to (a) have information about the processing of his/her personal data by IOM or (b) exercise his/her rights of the personal provided (i.e. access, rectification and/or deletion). The Beneficiary agrees that withdrawal of his/her consent may result in IOM being unable to provide the assistance described above.

The Beneficiary may exercise any of the above rights, submit complaints or obtain further information by contacting IOM at office in Pristina. IOM will need to verify Beneficiary's identity to be able to assess the request and it may not always be able to comply, for example, due to safety and security considerations. IOM will assess this on a case-by-case basis and if a restriction is found to be applicable, the requester will be informed of IOM reasoning of this. The Beneficiary can also submit complaints concerning the processing of his/her personal data by IOM.

- 4.3 The Beneficiary hereby understands and agrees that all the above is applicable to the personal data of any person for whom the Beneficiary has the right to provide their personal data to IOM. The Beneficiary acknowledges that he/she has duly informed the concerned individuals and collected their consent about the processing of their personal data with IOM as per the purposes mentioned above.
- 4.4 The Beneficiary declares that the information provided to IOM in relation to this Declaration is true and correct to the best of his knowledge. The Beneficiary agrees to release, discharge and to hold harmless IOM, its officers, employees and agents from any liability or damage caused, directly or indirectly, to himself/herself, his/her staff, family or relatives in connection with this authorization by virtue of the use or disclosure of personal data for the purpose(s) as described above.





#### 5. Final clauses

- 5.1 Any dispute, controversy or claim arising out of or in relation to this Declaration, or the breach, termination or invalidity thereof, shall be settled amicably by negotiation between the Parties. In the event that such negotiation is unsuccessful, either Party may submit the dispute to arbitration. The arbitration will be carried out in accordance with the UNCITRAL arbitration rules. The arbitral award will be final and binding.
- 5.2 Nothing in or relating to this Declaration shall be deemed a waiver, express or implied, of any of the privileges and immunities of the IOM as an intergovernmental organization
- 5.3 The beneficiary and its staff shall not, in any event, be considered an employee, official, staff members, and agent of IOM.
- 5.4 IOM may use beneficiary's name and photos taken, as well as quote the beneficiary, for the purpose of presenting the story in an IOM publication. The material may be used in information materials produced by IOM, including the IOM website during the course of the programme.
- 5.5 This Declaration will enter into force upon signature by the Beneficiary and by IOM (signature of IOM for acknowledgment purposes). Amendments may be made by mutual Declaration in writing between the Parties.

THE BENEFICIARY HAVE READ AND UNDERSTOOD THIS DECLARATION, AND HEREBY UNDERTAKE TO ABIDE BY THE IMPLEMENTATION PLAN AS DETAILED IN THE PROJECT DOCUMENT

Municipality Mayor Mr. Shaqir Totaj

Place and Date:

Municipality representative Mr. Islam Elshani

Place and Date: 30, 04 2025

Received and acknowledged by:

IOM/EU-CSP IV PM/TL Fejzullah Abdullahu

ndeel

Date:





